

Intergovernmental Review Process (Executive Order E.O 12372)

Applicants must contact the State of New Hampshire, Office of Energy and Planning (NH OEP) to request an intergovernmental review for projects. Generally, equipment only projects do not need to complete this process. Construction projects generally must complete this process. To determine if your project must complete this process go to <http://www.nh.gov/oep/planning/services/irp/index.htm>.

To request review from NH OEP:

Write a brief **Request for Review Cover Letter*** that provides all of the following information:

1. Request for review
2. Contact person, phone number, e mail and address
3. Identify funding agency (USDA Rural Development), USDA RD contact person, phone number, e mail and address
4. Attach a Project Summary to your letter (maximum length is 2 paragraphs)

The following should be sent to NH OEP:

1. (Original) **Request for Review Cover Letter**
2. (Copy) **SF424** - or an equivalent, SIGNED application cover sheet
3. (Copy) **SF 424a** – or an equivalent federal budget summary
4. (Copy) **Map** – if appropriate for the project, especially construction

***Please provide USDA Rural Development a copy of your letter to NH OEP and a copy of NH OEP's response letter to you.**

Please forward your completed Request for Review package directly to:

Single Point of Contact (SPOC)
Grants and Compliance Officer
NH Office of Energy and Planning
Johnson Hall, 3rd Floor
107 Pleasant Street
Concord, NH 03301
PHONE: (603) 271-0596
FAX: (603) 271-2615
E-MAIL: irp@nh.gov