



Rural Development

January 20, 2016

Office of the Chief
Financial Officer

TO: State Directors

Financial
Management Division

ATTN: Administrative Program Directors
Management Control Officers

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FROM: John Dunsmuir */s/ John L. Dunsmuir*
Director

SUBJECT: One Year to Close Recommendations Made in
Financial Management Division Reviews

In February 2015, the Senior Management Control Council (SMCC) reduced the number of assessable units for Management Control Reviews (MCR). In addition, the SMCC required corrective actions such as issuing guidance in the form of Administrative and Procedure Notices and Unnumbered Letters to be completed by December 31 of the year in which the MCR was conducted. Also, all other corrective actions not requiring a regulation change will have up to 1 year to complete.

The Financial Management Division (FMD) will issue all FMD Review Final Reports 10-20 working days after completing the review. In order to maintain consistency with the policy for closing MCR corrective actions, FMD will implement the following policy beginning January 1, 2016. FMD's policy is to ensure that all recommendations contained in an FMD Review Final Report are closed as soon as possible, but no later than 1 year after the date the report was issued; e.g., if the FMD Review Final Report is issued in **May 2016** you will have until **May 31, 2017**, to implement all corrective actions and close any open recommendations.

For those FMD Reviews still open from prior years, Fiscal Year 2015 and prior, corrective actions will need to be implemented and open recommendations need to be closed by **December 31, 2016**. Any recommendations open longer than 1 year will be elevated from FMD to the Deputy Under Secretary for Operations & Management.

If you have any questions, please call John Dunsmuir, Director, FMD, at (202) 692-0082 or john.dunsmuir@wdc.usda.gov

EXPIRATION DATE:
January 31, 2017

FILING INSTRUCTIONS:
Administrative/Other Programs

Sent by Electronic Mail on January 20, 2016, at 5:00 p.m. by FMD.
State Directors should advise other personnel as appropriate.

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