



DELAWARE – MARYLAND STATE OFFICE

Intergovernmental Review Comments from the State Single Point of Contact

[Executive Order 12372, Intergovernmental Review of Federal Programs](#), was issued to foster intergovernmental partnership and strengthen federalism by relying on State and local processes for coordination and review of proposed Federal financial assistance and direct Federal development. The Order allows each State to designate an entity to perform this function. Our Agency will consider comments submitted when making decisions on loan and grant applications. Below are the Delaware and Maryland designated entities:

DELAWARE

Alison Kowlachick, Clearinghouse Coordinator
Budget Development, Planning and Administration
Office of Management and Budget
122 Martin Luther King Jr. Blvd. South
Dover, DE 19901
Telephone: (302) 672-5115
alison.kowlachick@state.de.us
<http://budget.delaware.gov/clearinghouse/index.shtml>

For Delaware, request a State Application Identifier (SAI) number online at <http://budget.delaware.gov/clearinghouse/sai-request.shtml> prior to submitting a copy of your application to the Delaware SPOC. A copy of your application should then be submitted via email to omb_clearinghouse@state.de.us along with additional back-up information. Be sure to indicate with your submission if you would like to receive comments back. If you request to receive comments, a letter will be sent within 30 days.

MARYLAND

Linda C. Janey, J.D., Assistant Secretary
Maryland Department of Planning
301 West Preston Street, Suite 1104
Baltimore, MD 21201-2305
Telephone: (410) 767-4490
<http://www.mdp.state.md.us/OurWork/GrantResources.shtml>

For Maryland, submit a copy of your application via email to mdp_clearinghouse@maryland.gov along with additional back-up information.



Intergovernmental Review Consultation
(Place on applicant's letterhead)

(insert date)

Dear (insert name):

We are initiating the Executive Order 12372, "Intergovernmental Review of Federal Programs" process on behalf of the U.S. Department of Agriculture, Rural Development (Agency). The Agency is being asked to consider providing financial assistance for the proposal described below and your comments are invited on this proposal regarding:

- 1) Consistency with State and local government planning goals;
- 2) Extent to which the proposal duplicates, runs counter to, or needs to be coordinated with other activities, or might be revised to increase its effectiveness;
- 3) Contribution to achieving State or local government goals relating to natural and human resources, or economic and community development;
- 4) Extent of environmental impacts and alternatives that should be considered in the Agency's environmental review;
- 5) Influence on area growth or delivery of services, including any disproportionate effects on minority groups;
- 6) Impacts on energy resource supply and demand;
- 7) Possible displacement of people or businesses; and
- 8) Location in a Coastal Zone or Coastal Barrier Resource Area and consistency with any State coastal management plan.

Please send your comments directly to the Agency at 1221 College Park Drive, Suite 200, Dover, DE 19904. If you choose not to respond within 60 days of this correspondence, the Agency will assume that you have chosen not to respond and may proceed with their decision. If you have any questions concerning this proposal, please contact (insert person's name and contact information who can answer questions on the proposal).

Sincerely,

(signature)

(typed name)

(title)

Attachments: Proposal's Description and Maps
(include all items listed below in attachment)



Proposal's Description and Maps

To be included as attachments to the Intergovernmental Review Letter:

- 1) A description of the proposed activity including type and amounts of Agency program funding anticipated, kind of action proposed, purpose of the proposal, size or scale, estimated cost, and other relevant characteristics of the proposal;*
- 2) Environmental information relating to compliance of the proposed activity with applicable environmental statutes, description of the current environmental condition of the proposed site, and potential impacts to protected resources;*
- 3) The geographic location of the proposal in the form of a USGS 7.5 minute quadrangle map showing the proposed site, alternative sites considered, and area of potential impacts; and*
- 4) Site plan showing buildings, roads, resource locations and other key features of the proposed site.*