

Iowa –Wednesday, November 14, 2012

# !! NEWSFLASH !!

## MFIS/MINC UPDATE

Due to last week's system issues and the extension granted through 11/17 for the borrowers to get the tenant certification and project worksheets submitted, the National Office has decided to delay the batching of the November project worksheets in order for CSC/DCFO to remove any overage and/or late fees that may have been charged while the system was down. This is necessary so that the November project worksheets are correct for the borrowers to approve. Therefore, the November project worksheets will not be available for processing until 11/26/12.

The following steps are being taken in order to get all the information correctly processed -

**LATE FEES** - DCFO has been given approval by the National Office to process late fee waivers for any projects that were impacted by the system issues last week. A list of the projects that will have late fees waived will be available on the MFH Information share point site [MFH Information](#) during the week of November 19.

**OVERAGE CHARGES** – The system is being programmed to override the flag that is used to assess overage charges for late tenant certifications.

No actions from the state/field offices will be necessary.

A copy of the following message is being sent to the software vendors and posted to the MINC/MFIS message boards – “**Due to last week’s system issues, the November Project Worksheets are unavailable for processing until adjustments for overage and late fees have been processed. This will allow borrowers to be able to *approve correct project worksheets. We anticipate having the project worksheets released and available by 11/26/12.*”**

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