

**General Window Specification Guide (Check all below that are applicable)**

Manuf. / Brand Name

Special Notes

Project Name:

Project Location:

Scope of Work:

---

---

---

---

---

---

---

---

Remove existing windows, including all applicable interior and exterior trim and finish work

Protect all of existing structure, shrubs, and tenant owned personal property during removal, taking caution to keep all entrances free of Hazards. Protect from weather at all times.

Remove existing flashing and old caulking

Remove and repair/replace all rotted sheathing, studding, and drywall @ windows. (Included in Bid or Time & Materials)

Remove all rotted trim boards

All materials removed/replaced shall be the responsibility of the contractor to properly dispose of. Contractor shall clean areas inside the units affected by the construction and all exterior work and landscaping shall be restored to there pre - construction status.

New Windows shall be (single or double hung, casement, slider, awning, fixed, or other) with/without grills

Window Construction shall be (vinyl, wood, alum clad, vinyl clad, other)

For Bedrooms with only one means of egress: at least one window in each bedroom shall meet NFPA Life Safety Code requirements for Egress. (Except as otherwise noted, when the window is in the normal open position it shall meet the following: 5.7 square feet of net free area, width shall be 20" min., height shall be 24" min, interior sill shall be within 44" of floor, Exterior sill shall be within 20' of grade)

**General Window Specification Guide (Check all below that are applicable)** Manuf. / Brand Name Special Notes

- \_\_\_\_\_ Furnish and Install \_\_\_\_\_ complete "TEST" Window(s) for acceptance prior to installing the remainder of the windows.
- \_\_\_\_\_ Furnish and Install (new construction or replacement) window
- \_\_\_\_\_ Furnish and Install ice and water shield along nailing fins of new construction windows per manuf.. recommendations or caulking for replacement windows per manuf. recommendations.
- \_\_\_\_\_ Furnish and Install new flashing(alum, copper, lead) above window
- \_\_\_\_\_ Furnish and Install new (fiberglass, non expanding foam, or manuf. insulating liner) insulation around window frame and caulk interior and exterior to provide weather tight installation.
- \_\_\_\_\_ Furnish and Install new exterior wood trim, (please specify kind of wood \_\_\_\_\_, size \_\_\_\_\_ and style \_\_\_\_\_) with the following finish (None, Paint/Stain(\_\_ coats), Alum. Coil stock, Other)
- \_\_\_\_\_ Furnish and Install interior returns (drywall, wood), sills (wood,other), and moldings (style \_\_\_\_\_) and finish with \_\_\_\_\_ coats of (stain, polyurethane, paint, other).
- \_\_\_\_\_ Furnish and Install new screens (half, full) made of (fiberglass, alum) for each window installed.
- \_\_\_\_\_ Contractor shall ensure that all windows shall operate smoothly.
- \_\_\_\_\_ Provide Owner/Maintenance personnel with basic training on window maintenance and operations along with all O&M manuals, warranty info., and manuf.. literature.
- \_\_\_\_\_ All construction shall be done in accordance with the applicable building codes. All finish work shall be installed with care, ensuring smooth surfaces with no gaps. All caulked areas shall have excess caulk removed.

**Other Specifications/Requirements:**

---



---



---



---

**General Window Specification Guide (Check all below that are applicable)**

Manuf. / Brand Name

Special Notes

All Payments shall be made per RD1924 - 6 construction contract procedures. Payments for reserve account projects will be made upon completion of the work and funds have been authorized by Rural Development. All work shall be inspected by Rural Development prior to final payment.

Owner's Rep.

Date: \_\_\_\_\_

Contractor's Rep.

Date: \_\_\_\_\_

Rural Development

Date: \_\_\_\_\_

- \* This guide is meant only to assist in providing minimum standards for acquiring prices for reserve request contracts, it is not meant to be all inclusive and RD shall accept no responsibility for any errors or omissions in the work.

Recommendations: double glazing, Low E glass, R value of 3.0, Energy Star approval, maintain common architectural style and appearance