

NOTICE OF PET VIOLATION

Dear _____,

It has come to my attention that you are keeping a _____ in your apartment. This is a violation of your lease agreement.

This letter shall serve as an official notice of this violation. Within fourteen (14) days of this date you should notify the manager of either removal of the animal or of your decision to relocate.

If we do not hear from you within this period, we will need to take legal action to terminate your lease.

Please understand we do not take this action lightly. We realize that it is difficult to part with a pet: however, it is absolutely necessary to strictly enforce the NO PET rule.

Sincerely,

"This institution is an equal opportunity provider."

