

REPORT - VACANCY PROBLEMS - MARKETING EFFORTS

PROJECT NUMBER: _____

CASE NUMBER: _____

This report to be completed and submitted on a _____ basis to:
USDA Rural Development

REPORT FOR PERIOD OF: _____

OF UNITS IN COMPLEX: _____

_____ vacant last period

_____ vacant this period

_____ pending applications

1. WHAT ACTIONS HAVE BEEN TAKEN TO MARKET UNITS: _____

2. WHAT NEW ACTIONS WILL BE TAKEN WITHIN THE NEXT 30 DAYS TO FIND NEW TENANTS: _____

3. ARE RENT INCENTIVES BEING OFFERED: _____ Yes _____ No Please provide short explanation _____

HAVE YOU TRIED:

1. Open House _____ Yes _____ No

2. Posters/Fliers _____ Yes _____ No

3. Radio/TV _____ Yes _____ No

Please provide any additional information concerning efforts to market units: _____

(Date)

Signature

Title