

**Guide A  
Attachment A**

**STATEMENT OF CONTRACTOR'S QUALIFICATIONS  
TO BE SUBMITTED WITH BID PROPOSAL**

This statement must be submitted by the Contractor with their proposal. All questions must be answered and the data given must be clear and comprehensive.

1. Name of Bidder \_\_\_\_\_

Phone No. \_\_\_\_\_

2. Permanent main office address \_\_\_\_\_

3. When organized or began business \_\_\_\_\_

4. If a corporation, where incorporated \_\_\_\_\_

5. How many years has your present firm been engaged in the contracting business? \_\_\_\_\_

Under what name? \_\_\_\_\_

6. Have you ever failed to complete any work awarded to you? \_\_\_\_\_

If so, where and why. \_\_\_\_\_

7. Will you upon request, submit a detailed financial statement and furnish the following information that may be requested by the Owner? \_\_\_\_\_

- Contracts on hand: (Indicate location, client, gross amount of each contract, approximate anticipated dates of completion, A/E name, address and contact person).
- List of contracts of a similar nature performed within the past two years with location, client, and gross amount, date of completion, E /A name, address, and contact person.
- List of major equipment owned and available within 10 days of award of this contract.
- Background and experience of the principal members of your personnel, including officers.
- Credit available (written evidence).
- Such statements, if required, shall be notarized and delivered to the owner within three (3) days of written or verbal request.

(The Contractor may, at their discretion, elect to submit information as delineated under No. 7 with their Bid Proposal.)

8. The undersigned hereby authorizes and requests any person, firm, or corporation to furnish any information requested by the Owner in certification of the recitals comprising this Statement of Contractor's Qualifications.

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
**NAME OF CONTRACTOR**

\_\_\_\_\_  
**BY (signature)**

\_\_\_\_\_  
**TITLE**