



United States  
Department of  
Agriculture

Rural Development



# BORROWER



*Guaranteed Underwriting System*



## Training Objectives

- Borrower information
- Present address
- Mailing address, if applicable



United States  
Department of  
Agriculture

Rural Development



# Borrower

## Borrower

If you have previously associated a credit report with this application in GUS, and you edit the First Name, Middle Name, Last Name, SSN, or Date of Birth field for any applicant, then you will be required to associate an updated credit report with the application on the Credit/Underwriting page.

If you upload documents for an applicant in GUS, and later edit that applicant's SSN, then you will be required to upload the documents again at the Upload Documents page.

Borrower information collected by USDA will pre-fill Form RD 3555-21, "Request for Single Family Housing Loan Guarantee" (available on the Request Forms page).



# Borrower

## Borrower Information

First Name *	<input type="text" value="John"/>
Middle Name	<input type="text"/>
Last Name *	<input type="text" value="Homeowner"/>
Suffix	<input type="text"/>
SSN *	<input type="text" value="300-40-5000"/>
Marital Status <sup>(F)</sup>	<input type="text" value="Married"/> ▼
Date of Birth <sup>(F)</sup>	<input type="text" value="12/10/1968"/>
No. of Dependents	<input type="text" value="2"/>

(not listed by co-borrower(s))

## Co-Borrower Information

First Name *	<input type="text" value="Mary"/>
Middle Name	<input type="text"/>
Last Name *	<input type="text" value="Homeowner"/>
Suffix	<input type="text"/>
SSN *	<input type="text" value="500-22-2000"/>
Marital Status <sup>(F)</sup>	<input type="text" value="Married"/> ▼
Date of Birth <sup>(F)</sup>	<input type="text" value="11/10/1974"/>
No. of Dependents	<input type="text" value="0"/>

(not listed by borrower or other co-borrower(s))



# Borrower

**- Present Address**

Present Address <sup>(F)</sup>

City <sup>(F)</sup>

State/Zip <sup>(F)</sup>

Own/Rent

Years/Mos. at Present Addr <sup>(F)</sup>

---

**- Mailing Address if Different from Present Address**

Mailing Address

City

State/Zip

**- Present Address**

Present Address <sup>(F)</sup>

City <sup>(F)</sup>

State/Zip <sup>(F)</sup>

Own/Rent

Years/Mos. at Present Addr <sup>(F)</sup>

Same as Primary Borrower Address

---

**- Mailing Address if Different from Present Address**

Mailing Address

City

State/Zip

Same as Primary Borrower Mailing Address



# Borrower: Manually Entered Loan File

Borrower Name	Lender Loan Number	GUS Application ID Number	Most Recent Activity	Activity Timestamp	User
Homeowner, John	111222333	1496743	Modified Application Data	02/09/17 04:12:36 CST	...



- Eligibility
- Loan Terms
- Borrower
- Employment
- Income and Expenses
- Assets and Liabilities
- Transaction Details
- Additional Data
- Validate Application
- Credit / Underwriting
- View Findings
- Display Documents
- Upload Documents
- Request Forms
- Loan List
- GUS User Guide
- Withdraw Application

\* = Required to Save Page, P = Required for Preliminary Submission, F = Required for Final Submission

## Borrower

If you have previously associated a credit report with this application in GUS, and you edit the First Name, Middle Name, Last Name, SSN, or Date of Birth field for any applicant, then you will be required to associate an updated credit report with the application on the Credit/Underwriting page.

If you upload documents for an applicant in GUS, and later edit that applicant's SSN, then you will be required to upload the documents again at the Upload Documents page.

Borrower information collected by USDA will pre-fill Form RD 3555-21, "Request for Single Family Housing Loan Guarantee" (available on the Request Forms page).

### Borrower Information

First Name \*

Middle Name

Last Name \*

Suffix

SSN \*

Marital Status <sup>(F)</sup>

Date of Birth <sup>(F)</sup>

No. of Dependents   
*(not listed by co-borrower(s))*

### Co-Borrower Information

First Name \*

Middle Name

Last Name \*

Suffix

SSN \*

Marital Status <sup>(F)</sup>

Date of Birth <sup>(F)</sup>

No. of Dependents   
*(not listed by borrower or other co-borrower(s))*

### Present Address

Present Address <sup>(F)</sup>

### Present Address

Present Address <sup>(F)</sup>



United States  
Department of  
Agriculture

Rural Development



## Borrower Pane

Borrower Name	Lender Loan Number	GUS Application ID Number	Most Recent Activity	Activity Timestamp	User
Homeowner, John	111222333	1496743	Modified Application Data	02/09/17 04:12:36 CST	



## GovDelivery Sign up

[https://public.govdelivery.com/accounts/USDARD/subscriber/new?qsp=USDARD\\_25](https://public.govdelivery.com/accounts/USDARD/subscriber/new?qsp=USDARD_25)



### **Email Updates**

To sign up for updates or to access your subscriber preferences, please enter your contact information below.

**\*Email Address**

**Submit**

**Cancel**



United States  
Department of  
Agriculture

Rural Development



Thank you for supporting  
the USDA Single Family  
Housing Guaranteed Loan  
Program!





In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

USDA is an equal opportunity provider, employer, and lender.

