

Single Family Housing Guaranteed Loan Program



Training Objectives

- Where is the topic located?
 - * 7 CFR Part 3555 and HB-1-3555
- Learning Checks
- Resources



Things change!

- Every effort has been made to ensure training references are accurate at the time of publication.
- Always reference the most recent USDA publications available online.



Guaranteed Loan Program Regulation

7 CFR Part 3555

- The regulation is the rule!
- 8 Subparts: A H
- Appendix 1



7 CFR Part 3555

http://www.rd.usda.gov/publications/regulations-guidelines

US	Unite	ed States I I Developr	About USDA Ask The Expert Help En Españ Search Q Site Map A-Z Inde								
Home	About RD	Programs	s & Services	Browse by State	Newsroom	Publications	Contact Us	୍ର 🔊 🕲) 🔊	• f	
Home /	Publications / R	egulations &	Guidelines					Ba	ack to P	revious Page	
Pub	lications		Regulations & Guidelines								
Overview		All Federal regulations can be found at Regulations.gov and customers can search, review and submit comments on Federal documents that are open for comment and published in the Federal Register.									
Fact Sheets		As a service to our customers, we post Rural Development's Instructions, Administrative Notices, and forms.									
Regulations & Guidelines		The Instructions are available in three file formats: Adobe Acrobat (PDF), Microsoft Word 6.0 (doc) and Text (txt). To the extent possible, all documents have been made available in either Adobe Acrobat Ver 5.0 and									
Reports		higher, or Text and are 508 compliant. If you should have accessibility issues and need a hard copy, please send an e-mail to comments@wdc.usda.gov.									
Dispute Appeals		If you are having problems with this page, need a hard copy of any of the documents due to accessibility issues or would like to be added to the Regulations Update distribution list (available for Rural Development									
Publications for Cooperatives		employees only with a valid Rural Development e-mail address), please e-mail comments@wdc.usda.gov.									
cooperatives		Rural Development									
			 Instruct 	strative Notices ions							
Strategic Plan		Forms Spanish Forms, Form Letters and Guide Letters Handbooks									
► Congressional Testimony		Procedures Notices Significant Guidance Documents									
Trans	Fact Sheets Regulations & Guidelines Reports Dispute Appeals Publications for Cooperatives Rural Cooperatives Magazine Strategic Plan			bered Letters I Register Publicatior	IS						



USDA

United States Department of Agriculture **Rural Development**

United States Department of Agriculture Rural Development										Help En	
Home	About RD	Programs	& Services	Browse by State	Newsroom	Publications	Contact Us	0	🗐 🔕	•	
Home / I	Publications / R	egulations & (Guidelines / Ha	ndbooks					Back to Pr	evious	
Publications			Handbooks								
Overview			HB-1-3550 Direct Single Family Housing Loans and Grants - Field Office Handbook								
Fact Sheets			HB-2-3550 Direct Single Family Housing Loans and Grants - Centralized Servicing Center Handbook								
Regulations & Guidelines			HB-1-3555 SFH Guaranteed Loan Program Technical Handbook								
Reports			HB-1-3560 MFH Loan Origination Handbook								
Dispute Appeals		HB-2-3560 MFH Asset Management Handbook									
		HB-3-3560 MFH Project Servicing Handbook									
	cations for peratives		HB-1-3565 Guaranteed Rural Rental Housing Program Origination and Servicing Handbook								
Rural Maga	Cooperatives		Application Information Systems Support Handbook HB-1-3550 Direct Single Family Housing Loans and Grants - Field Office Handbook								

HB-1-3555 SFH Guaranteed Loan Program Technical Handbook

Table of Contents

Chapter 1 - Overview
Chapter 2 - Record Retention
Chapter 3 - Lender Approval
Chapter 4 - Lender Responsibilities
Chapter 5 - Origination and Underwriting Overview
Chapter 6 - Loan Purposes
Chapter 7 - Loan Terms and Conditions
Chapter 8 - Applicant Characteristics
Chapter 9 - Income Analysis
Chapter 10 - Credit Analysis
Chapter 11 - Ratio Analysis
Chapter 12 - Property and Appraisal Requirements
Chapter 13 - Special Property Types
Chapter 14 - Funding Priorities
Chapter 15 - Submitting the Application Package
Chapter 16 - Closing the Loan and Requesting the Guarantee
Chapter 17 - Regular Servicing-Performing Loans
Chapter 18 - Servicing Non-Performing Loans - Accounts with Repayment Problems
Chapter 19 - Custodial and Real Estate Owned Property

Chapter 20 - Loss Claims - Collecting on the Guarantee

Acronyms

Glossary

Appendix 1 - 7 CFR part 3555 Appendix 2 - Forms and Instructions Appendix 3 - Review and Appeals Appendix 4 - Agency and Employee Addresses

Appendix 5 - Income Limits

Appendix 6 - Interest Assistance

Appendix 7 - Caivrs Access Instructions

Appendix 8 - EDI Documentation

Appendix 9 - Penalties

Appendix 10 - Unnumbered Letter and State Supplements



7 CFR Part 3555

Subpart E: Underwriting the Property

- .201: Site requirements
- .202: Dwelling requirements
- .203: Ownership requirements
- .204: Security requirements
- .205: Special requirements for condominiums
- .206: Special requirements for community land trusts
- .207: Special requirements for Planned Unit Developments (PUD's)
- .208: Special requirements for manufactured homes
- .209: Rural Energy Plus loans



7 CFR Part 3555

3555.202 Dwelling requirements.

- (a) New dwellings.
- (b) Existing dwellings.
- (c) Escrow account for exterior or interior development.



7 CFR Part 3555: 3555.202(a)

(a) <u>New dwellings</u>. New dwellings must be constructed in accordance with certified plans and specifications, and must meet or exceed the International Energy Conservation Code (IECC) in effect at the time of construction. The lender must obtain and retain evidence of construction costs, inspection reports, certifications, and builder warranties acceptable to Rural Development.



Guaranteed Loan Program Technical Handbook HB-1-3555

- Provides guidance to support the regulation
- HB is not the rule
- 20 Chapters



Appendix 8 - EDI Documentation

Appendix 10 - Unnumbered Letter and State Supplements

Appendix 9 - Penalties

11



HB-1-3555

SECTION 3: DWELLING REQUIREMENTS

- 12.8 MODEST HOUSING
- 12.9 EXISTING AND NEW DWELLINGS
 - A. Existing Dwellings
 - B. New Dwellings
 - C. Repair Escrows



TIPS

- Underwriter = USDA Approved Lender
- USDA = not an underwriter
- Research Rule & HB questions: Table of Contents
- Research Rule & HB questions: Control + F





7 CFR PART 3555 / HB-1-3555 LEARNING CHECKS



Question Slide

"Topic"

- Question will be bulleted with scenario, or
- Include a statement/question

TRUE/FALSE or other answer options will be displayed



ANSWER SLIDE

"Topic"

ANSWER: 7 CFR Part 3555 and HB-1-3555 references provided

X. Correct Response

• Additional guidance for clarification may be provided







- New construction dwelling
- Built to eligible building code (includes thermal standard)
- 3 eligible construction inspections retained
- One year builder's warranty
- This new construction dwelling is eligible for a guarantee

A. TRUE B. FALSE



New construction ANSWER: 3555.202(a), HB 12.9 B A. TRUE

- Retained evidence must meet 3555.202(a) and 12.9 B
- Lender retains evidence in permanent loan file
- USDA may request for audit purposes



Spec home:

- Certification of occupancy dated: October 2014
- Purchase agreement dated: December 2015
- This is a new construction dwelling

A. TRUE B. FALSE



New construction ANSWER: 3555.202(a), HB 12.9 B B. FALSE

- Home has been completed over 12 months
- Spec home is now considered an existing dwelling
- Must meet HUD Handbook minimum property requirements



- New construction dwelling
- Builder presents eligible 10 year insured warranty
- Builder is eligible to sign Form RD 1924-25
- Final inspection is obtained
- No further documentation is required

A. TRUE B. FALSE



New construction ANSWER: 3555.202(a), HB 12.9 B A. TRUE

- Insured builder's warranty must meet RD Instruction 1924-A, Exhibit L
- Builder may sign the certification with an eligible insured warranty



- New construction dwelling
- No evidence of building code
- Only one construction inspection available
- One year builder's warranty
- This loan is not eligible for guarantee

A. TRUE B. FALSE



New construction ANSWER: 3555.103(c), HB 12.9 B B. FALSE

- New construction homes without required evidence are limited to 90% loan to value
- Upfront guarantee fee may be included above 90% LTV



Which of the following may not certify plans and specifications for a new dwelling?

- A) Licensed architect
- B) Professional engineer
- C) Builder
- D) Licensed Plumber



New construction ANSWER: 3555.202(a), HB 12.9 B D. Licensed Plumber

- Eligible parties to certify to plans and specifications are listed in the HB and on Form RD 1924-25
- Those completing the form may verify with electricians, plumbers, etc. codes they utilized



- Appraisal for new construction dwelling
- Appraiser states HUD Handbook 4000.1 minimum property requirements is met
- This certification may be accepted in lieu of inspection requirements in 12.9 B

A. TRUE B. FALSE



New construction ANSWER: 3555.202(a), HB 12.9 B B. FALSE

- HUD Handbook minimum property requirements are for existing dwellings
- New construction dwellings must meet required documentation in HB 12.9 B



- Modular homes are considered stick built homes
- New modular homes must meet documentation requirements as determined for new construction dwellings

A. TRUE B. FALSE



New construction ANSWER: 3555.202(a), HB 12.9 B A. TRUE

- Modular homes are constructed to the building code of their destination
- Construction inspections and additional new construction dwelling documentation applies





WAY TO GO!



Regulations

http://www.rd.usda.gov/publications/regulations-guidelines

US		ed States I I Developr	Department o ment	of Agriculture	About USDA Ask The Exper Search					t Help En Español Q Site Map A-Z Index		
Home	About RD	Programs	s & Services	Browse by State	Newsroom	Publications	Contact Us	🕑 🔊 🄇	3 🔊	😐 👩		
Home / I	Publications / R	egulations &	Guidelines						Back to P	Previous Page		
Publ	lications		Regulations & Guidelines									
Overview			All Federal regulations can be found at Regulations.gov and customers can search, review and submit comments on Federal documents that are open for comment and published in the Federal Register.									
Fact S	Fact Sheets		As a service to our customers, we post Rural Development's Instructions, Administrative Notices, and forms.									
Regul	Regulations & Guidelines		The Instructions are available in three file formats: Adobe Acrobat (PDF), Microsoft Word 6.0 (doc) and Text (txt). To the extent possible, all documents have been made available in either Adobe Acrobat Ver 5.0 and									
Repor	Reports		higher, or Text and are 508 compliant. If you should have accessibility issues and need a hard copy, please send an e-mail to comments@wdc.usda.gov.									
Dispu	Dispute Appeals		If you are having problems with this page, need a hard copy of any of the documents due to accessibility issues or would like to be added to the Regulations Update distribution list (available for Rural Development									
	Publications for Cooperatives		employees only with a valid Rural Development e-mail address), please e-mail comments@wdc.usda.gov.									
Rural Maga	Cooperatives azine		Rural Development • Administrative Notices • Instructions									
Strate	egic Plan		 Forms Spanish Forms, Form Letters and Guide Letters Handbooks 									
Congr	ressional Testi	mony	Procedures Notices Significant Guidance Documents									
Transe	cripts and Spe	eches	Unnumbered Letters Federal Register Publications									



GovDelivery Sign up

https://public.govdelivery.com/accounts/USDARD/subscriber/new?qsp=USDARD_25



Email Updates

To sign up for updates or to access your subscriber preferences, please enter your contact information below.





Thank you for supporting the USDA Single Family Housing Guaranteed Loan Program!





In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

