

Slide 1



Almost all RD systems require users to obtain a Level 2 eAuthentication Account.

RD Apply – eAuth Registration

Level 2 Registration link: <https://identitymanager.eems.usda.gov/registration/index.aspx>

Select: Register for a Level 2 Account

eAuthentication (eAuth) is the security system that USDA agencies use to grant access to its programs and web applications.

eAuth Registration Form

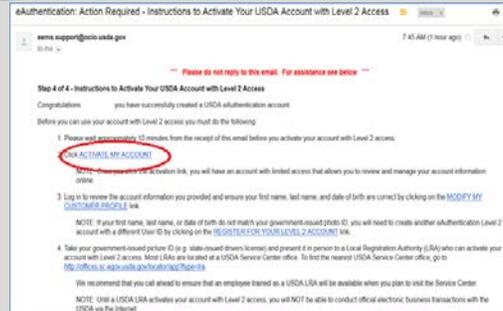
The screenshot shows the USDA eAuth Registration Form, Step 1 of 4: Level 2 Access Account Registration. The form is divided into several sections, each with a red asterisk indicating required fields:

- User Information:** First Name*, Last Name*, Address*, City*, State*, Zip*, and Phone*.
- Contact Information:** Home Phone*, Email*, and Confirm Email*.
- Login Information:** User ID*, Password*, and Confirm Password*.
- Security Information:** Mobile's Message Name*, Birth Date*, and How Often?*
- Security Questions:** Four dropdown menus for selecting questions, each with a red asterisk.

Below the form, the text reads: "Complete the **Required Fields***"

Please fill out your complete User Profile by completing at minimum, all of the **required fields***

RD Apply – eAuth Registration Email



Once the Level 2 eAuth Account is created, you will receive an email to **ACTIVATE MY ACCOUNT**.

After submitting the form, check your inbox for this email.

Please wait 10 minutes before you activate your account.

RD Apply – eAuth Registration cont.

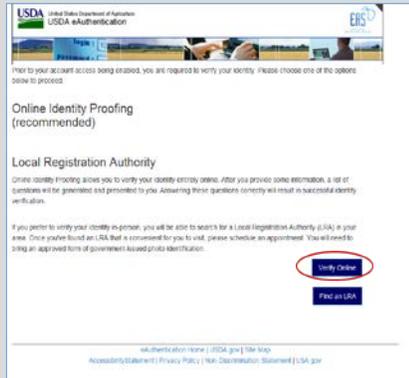


Once the eAuth Account is activated, you will be taken to the following page.

***Your eAuth account information will be displayed in the middle section.**

Please wait 20 minutes before using your account.

RD Apply – eAuth Registration cont.



Login to the Online Identity Proofing system once you have enabled your Level 2 eAuth account:

<https://usdaoidp.sc.egov.usda.gov>

The system will automatically redirect you to verify your identity either **online** (Online Identity Proofing) or **in-person** (Local Registration Authority) to complete your eAuth Level 2 identification verification process.

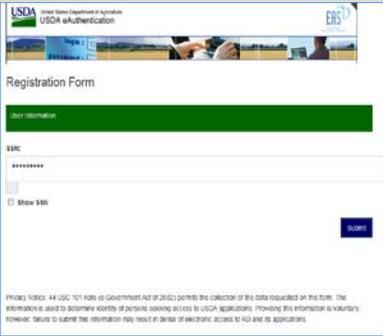
The first time you use your Level 2 eAuth to access one of our systems, you will be redirected to verify your identity. The service will display a page if something is missing in the user's eAuth profile and will also provide a link back to the eAuth registration page if this occurs.

Benefits of online verification:

- Fast
- Simple
- Mimics the way online banks or credit card accounts verify user identity

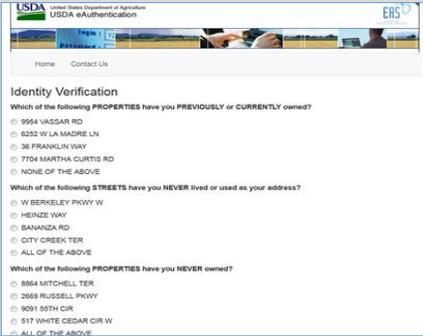
RD Apply – Online Identity Proofing

1. Enter your Social Security Number



Privacy Notice: 44 USC 101 (b)(6) Government Act of 2002) dictates the collection of the data requested on this form. The information is used to determine identity of persons seeking access to USDA applications. Providing this information is voluntary. However, failure to provide the information may result in denial of electronic access to all USDA applications.

2. Complete the Identification Verification questions



How to verify your identity online:

- enter your SSN (which is not saved in this process)
- answer the set of questions that relevant to your experiences
- answer all 4 questions correctly
- if you miss a question, additional questions will appear

RD Apply – Online Identity Proofing cont.



If **successful**, select **CONTINUE** to close the browser.

If **unsuccessful**, try again with a different set of Identify Verification questions.

Please wait 10 minutes before using your account.

Congratulations, you should now have a Level 2 eAuth ID!