

RD AN No. 4848 (4274-D)  
December 11, 2017

TO: State Directors, Rural Development  
ATTENTION: Business Programs Directors  
SUBJECT: Intermediary Relending Program Loan Program Priorities

**PURPOSE/INTENDED OUTCOME:**

This Administrative Notice (AN) provides guidance to Business Programs officials in calculating Intermediary Relending Program (IRP) application priority scores.

**COMPARISON WITH PREVIOUS AN:**

This AN updates and replaces RD AN No. 4811 (4274-D) dated October 18, 2016, which expires October 31, 2017, with subject “Intermediary Relending Program Loan Program Priorities.”

**IMPLEMENTATION RESPONSIBILITIES:**

RD Instruction 4274-D, section 4274.344(c), contains a priority scoring system. Section 4274.344(c)(2) provides guidance for using the latest decennial Census income data updated according to changes in the consumer price index, so as to have a current income figure. For 2018, the index factor to be used is 1.1371. That figure will be multiplied by the 2010 Census median household income data for the service area to determine the median household income, which is then compared to the poverty line.

/s/ **MARK BRODZISKI**

MARK BRODZISKI  
Acting Administrator  
Rural Business-Cooperative Service

EXPIRATION DATE:  
December 31, 2018

FILING INSTRUCTIONS:  
Preceding RD Instruction 4274-D