



United States Department of Agriculture  
Rural Development  
Vermont/New Hampshire

## WATER AND WASTE DISPOSAL PROGRAM APPLICANT'S NARRATIVE

**Capacity:** Describe the **technical** (is system and components properly sized/is it in compliance/reliable), **managerial** (aware of state and federal regulations, programs, rules/clear ownership of the system/prepared for emergencies) and **financial** (rates and charges adequate/appropriate financial books and records of auditing/adequate cash flow/recognize service life of system components) capacity of the system.

**Bond Authorization: (Public Body applicants only):** If bond authorization has been obtained for the proposed project, please attach a copy of the warning, article, and certified results of the bond vote. If authorization has not yet been obtained, please describe the planned timeframe for pursuing.

**Existing and Proposed Rate Structure:** For an existing system, attach or describe your rate structure. Discuss if you plan to continue using the same type of structure or will change once the project is complete. Is any portion of utility costs (O&M, debt service, etc.) paid through property taxes? For a new system, describe your proposed rate structure.

**Applicant Representatives:** Attach a **list** showing the names, addresses, telephone numbers and terms of office for each member of the governing body, local and bond counsels and consulting engineer for the proposed project.

**Accessibility:** Please describe how services are provided to individuals with disabilities. Things to consider are: Do meeting places meet accessibility standards? If not, are alternate meeting sites available? Is a TDD or relay available for telephone calls? If necessary are translators available?

The above information was completed by:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_