

## Instructions for Submitting Build America Buy America Act Certifications

The Made in America Office of the OMB has established evidentiary recommendations to substantiate compliance with BABAA. The following instructions present those requirements allowing the designated parties to provide tailored certifications of their compliance to the specifics of the iron, steel, manufactured products, or construction materials under consideration.

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### INSTRUCTIONS FOR SUBMITTING A BABAA COMPLIANCE CERTIFICATION

*Notes to User: Following are instructions to enable the "Contractor," "Subcontractor," "Seller," Or "Material Supplier," to produce a valid certification of compliance with Build America, Buy America Act domestic preference requirements. A certification should be provided to the Owner and Agency.*

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The following are to be carried out by an individual(s) with the necessary knowledge of the composition, fabrication and pricing of all Iron, Steel, Manufactured Products, and Construction Materials installed on the project.

#### BABAA Compliance Certification Checklist:

##### Step 1: Preparation

The "Contractor," "Subcontractor," "Seller," Or "Material Supplier," should collect country-of-origin information on all the materials and components of products. For those elements and items not satisfying the BABAA requirement, separate requests for BABAA waivers must be submitted.

##### Step 2: Assemble the Data

Create a table containing the country-of-origin for all materials and components of products employed in the project. Immediately below the material and product country-of-origin table, place the authorized and knowledgeable individual(s) signatory space and date over their printed name(s). Below each signature should appear the title of the certifying individual(s), the company's name, and the contact information including a telephone number and email address at which the individual(s) may be reached.

##### Step 3: Documentation

Prepare a document, either paper or electronic, on the letterhead of the company titled "BABAA Compliance Certification". Include the RUS project designation in the second line. Then insert the following statement:

*I hereby certify that to the best of my knowledge and belief all Iron, Steel, Manufactured Products, and Construction Materials installed on this project by my company and by any and all subcontractors and*

*suppliers for this project comply with the Build America, Buy America Act (BABAA) requirements of the Infrastructure Investment and Jobs Act of 2021 (Pub. L. 117- 58, §§ 70901-70953), or are the subject of a waiver approved by the Secretary of Agriculture or designee.*

#### Step 4: Compilation

The information tabulated in step 2, Assemble the Data, for all materials and components of products employed in the project should then be inserted.

#### Step 5: Certifying

After compiling all information and documentation, each certifying individual(s) provides wet signature and date.

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