

U.S. DEPARTMENT OF AGRICULTURE  
RURAL DEVELOPMENT  
Washington, D.C 20250

MANUAL            ISSUE No.  
WSAL              PN 626  
DATE  
October 24, 2024

## PROCEDURE NOTICE

### RD MANUAL CHANGES

#### INSERT RD INS 1944-I (WSAL)

#### **SELF-HELP TECHNICAL ASSISTANCE GRANTS.**

This Instruction is revised to clarify procedure, modify exhibits, and add two new template letters.

- The Table of Contents has been updated to include new Exhibits I and P and was renumbered accordingly. Corresponding changes made to Exhibit references throughout the document.
- Section 1944.403(k) - Definitions, to specify that for owner occupied type rehabilitation, all volunteer hours can be counted toward the family labor contribution.
- Section 1944.407 Limitations. (d) the requirement to have a per unit cost greater than or equal to the family cost savings is being removed. This item is not backed by the CFR; and therefore, should be removed. A similar change was made at 1944.423(b).
- Section 1944.419 Final grantee evaluation. Language was added to direct staff to send the new Exhibit P, Grant Expiration Letter at least 30 days prior to grant expiration.
- Section 1944.420 Extension or revision of the grant agreement. (h) added additional example of when the Agency might consider reducing a grant goals.
- Added Denial Letter template as Exhibit I.
- Removed number 6 from Exhibit K Template Letter of Conditions. The forms referenced there are now collected in SAM.
- Updated Exhibit L-2, Equivalent Unit Tracking and Family Cost Savings that donated items which come at no cost to the rehab participant can be included in the family savings calculations.
- Added Grant Expiration template letter as Exhibit P.

#### REMOVE

Dated 09-29-2023.

#### INSERT

Revised 10-24-2024.

(CON.)

NEW  
FORM

RD 4284-1  
(WSAL)

**AGRICULTURE INNOVATION CENTER PROGRAM**

dated 10-24. Prescribed in RD instruction  
4284 K. The Rural Business-Cooperative

Services (RBCS) created this all-in-one Application Form and Instructions to  
simplify the application process for applications. Applicants will only need  
to complete this form and submitted to RBCS. The Form and FMI can be located  
on the eForms website [eForms Home \(usda.gov\)](https://www.usda.gov/eForms).

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