

U.S. DEPARTMENT OF AGRICULTURE
RURAL DEVELOPMENT
Washington, D.C 20250

MANUAL ISSUE No.
WSAL PN 635
DATE
January 17, 2025

PROCEDURE NOTICE

FORM

REPLACEMENT

RD 3560-12
(WSAL)

**REQUEST FOR AUTHORIZATION TO WITHDRAW
RESERVE FUNDS** dated 01-25. Prescribed
in HB-2-3560. This Form and FMI are

revised to reflect the new dollar amount thresholds for required bids for capital needs work on an MFH property. (For properties with 24 units or less, the borrower must attach invoices or scope of work and cost estimates for items in excess of \$10,000. For properties with 25 units or more, the borrower must attach invoices or scope of work and cost estimates for items in excess of \$25,000.)

The form is also revised to include the Borrower identification number and number of rental units at the property. These minor changes allow MFH staff the appropriate information to approve or deny the withdrawal request. The Form and FMI can be located on the eForms website [eForms Home \(usda.gov\)](https://www.usda.gov/eForms).

REMOVE

FMI dated 02-24-05.

INSERT

FMI revised 01-17-25.

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