

**United States Department of Agriculture  
Rural Housing Service**

**Rural Community Development Initiative Grant Agreement**

THIS GRANT AGREEMENT (Agreement), effective the date the Agency official signs the document, is a contract for receipt of grant funds under CDFR Number 10.446 Rural Community Development Initiative (RCDI), authorized under the Consolidated Appropriations Act, 2024 (Pub. L. 118-42), the Full-Year Continuing Appropriations and Extensions Act, 2025 (Pub. L. 119-4) and applicable Notice of Funding Opportunity (NOFO) (90 FR 30037-30046, July 8, 2025).

BETWEEN \_\_\_\_\_

a private or public or tribal organization, (Grantee or Intermediary) and the United States of America acting through the Rural Housing Service, Department of Agriculture, (Agency or Grantor), for the benefit of recipients listed in Grantee's application for the grant.

WITNESSETH:

The amount of the grant is \$ \_\_\_\_\_ (Grant Funds). Matching funds, in an amount equal to the Grant Funds, will be provided by Grantee. Grantor agrees that it will make available to Grantee for the purpose of this Agreement funds in an amount not to exceed the Grant Funds. The Grant Funds will be disbursed to Grantee on a pro rata basis with the Grantee's matching funds. The Grantee and Agency will execute Form RD 1940-1, "Request for Obligation of Funds" before this Agreement becomes effective.

WHEREAS,

Grantee will provide a program of financial and technical assistance to build capacity and ability of nonprofit organizations, low-income rural communities, or federally recognized tribes to undertake projects in the areas of housing, community facilities, or community and economic development in rural areas.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0180. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and reviewing the collection of information.

NOW, THEREFORE, in consideration of said grant;

Grantee agrees that Grantee will:

- A. **The provisions of the U.S. Department of Agriculture General Terms and Conditions for Federal Awards (Effective December 31, 2025), which is incorporated herein and made a part hereof by reference, and is available at [WEBSITE];**
- B. Use Grant Funds only for the purposes and activities specified in the application package approved by the Agency (see Attachment B) including the approved budget in accordance with 2 CFR 200.308 and 2 CFR 200.407;
- C. Charge any expenses for travel and per diem that will not exceed the rates permitted under 2 CFR 200.475;
- D. Charge any meeting expenses in accordance with 31 U.S.C. 1345. Grant Funds may not be used for travel, transportation, and subsistence expenses for a meeting. Matching funds may be used to pay these expenses. Any meeting or training not delineated in the application must be approved by the Agency to verify compliance with 31 U.S.C. 1345;
- E. Provide periodic reports as required by the Agency, in accordance with 2 CFR 200.329. Specifically:
  - (1) SF-425, "Federal Financial Report" and SF-PPR, "Performance Progress Report" will be required on a quarterly basis (due 30 calendar days after each calendar quarter). Quarterly end dates are 3/31, 6/30, 9/30 and 12/31. A final report may serve as the last quarterly report. Grantee shall constantly monitor performance to ensure that time schedules are being met and projected goals by time periods are being accomplished. The performance narrative on the Performance Project Report shall include, but is not limited to, the following:
    - i. Describe the activities that the funds reflected in the financial status report were used for;
    - ii. A comparison of actual accomplishments to the objectives for that period;
    - iii. Reasons why established objectives were not met, if applicable;

- iv. Additional pertinent information including, when appropriate, analysis and explanation of cost overruns or high unit costs;
- v. Problems, delays, or adverse conditions which will affect attainment of overall program objectives, prevent meeting time schedules or objectives, or preclude the attainment of particular objectives during established time periods. This disclosure shall be accomplished by a statement of the action taken or planned to resolve the situation;
- vi. Favorable developments which enable meeting time schedules and objectives sooner or at less cost than anticipated or producing more or different beneficial results than originally planned;
- vii. Objectives and timetables established for the next reporting period;
- viii. The final report (due 120 calendar days after the period of performance end date) will also address the following:
  - (a) What have been the most challenging or unexpected aspects of this program?
  - (b) What advice would you give to other organizations planning a similar program? Please include strengths and limitations of the program. If you had the opportunity, what would you have done differently?
  - (c) Are there any post-grant plans for this project? If yes, how will they be financed?
  - (d) Will this program continue after closing of the grant?
  - (e) Were the recipient(s)' goals accomplished?
- ix. A summary at the end of the final report with the following elements to assist in documenting the annual performance goals of the RCDI program for Congress;
  - (a) Housing

- Number of households assisted (This is applicable to the recipient reporting the number of classes provided to beneficiaries)

(b) Community Facilities

- Number of projects developed (pre-development requirements, (e.g., professional services, architectural, engineering, legal))

(c) Community & Economic Development

- Number of businesses assisted
- Number of projects developed (business plans, toolkits, etc.)

(d) Applicable to all

- Total number of jobs created as a result of assistance
- Total number of jobs saved as a result of assistance
- Number of communities/or population assisted
- Hours of technical assistance provided
- Number of workshops conducted

F. In accordance with 2 CFR 200.328, the Agency solicits the collection of financial information. This information will be collected annually. The Grantee will provide financial management systems which will include:

1. Identification, in its accounts, of all Grants received and expended and the Federal programs under which they were received. Federal program and federal award identification must include, as applicable the CFDA title and number, Federal Award Identification Number (FAIN) and year, and name of the Federal agency.
2. Accurate, current, and complete disclosure of the financial results of each grant in accordance with 2 CFR Parts 200 and 400. Financial reporting will be submitted annually on an accrual basis. If the Grantee maintains their books on other than an accrual basis, the Grantee is not required to establish an accrual accounting system, but all reports must be in an accrual format.
3. Records which identify adequately the source and application of funds for grant-supported activities. Those records shall contain information pertaining to grant awards and

authorizations, obligations, unobligated balances, assets, expenditures, income and interest and supported by source documentation.

4. Effective control over and accountability for all funds, property, and other assets. Grantees shall adequately safeguard all such assets and shall ensure that they are used solely for authorized purposes under 2 CFR Parts 200 and 400.
5. Comparison of expenditures with budget amounts for each Federal award.
6. Written procedures to implement the requirements of 2 CFR 200.305 Payment.
7. Written procedures for determining the allowability of costs in accordance with Subpart E—Cost Principles of Part 200 and the terms and conditions of the Federal award.

Both Parties Agree:

- A. All requests for advances or reimbursements must include matching fund usage. Matching funds must be at least equal to the grant amount requested;
- B. Grantee may revise its budget and/or program plans with prior Agency written approval in accordance with 2 CFR 200.308;

IN WITNESS WHEREOF, Grantee has this day authorized and caused this Agreement to be executed by:

\_\_\_\_\_

Attest:

\_\_\_\_\_

By: \_\_\_\_\_  
(Grantee)

(Title) \_\_\_\_\_

Date \_\_\_\_\_

UNITED STATES OF AMERICA  
RURAL HOUSING SERVICE

By \_\_\_\_\_  
(Grantor) (Name)

(Title) \_\_\_\_\_

(Address) \_\_\_\_\_

Date (Federal Award Date) \_\_\_\_\_

Attachment A  
[Information specific to this grant]

Attachment B  
[Application proposal submitted by Grantee]

**United States Department of Agriculture  
Rural Housing Service**

**ATTACHMENT A  
Rural Community Development Initiative Program**

**[The information in this Attachment is specific to this grant.]**

**Name of Grantee:**

**Unique Entity Identifier:**

**Project type (i.e., R&D, T&A):**

**Project description:**

**Federal Award Date:**

**Period of Performance**

Beginning date: \_\_\_\_\_ Ending date: \_\_\_\_\_

**Amount of Federal Funds Obligated by this action:**

**Total amount of Federal Funds Obligated:**

**Total Amount of the Federal Award:**

**Project Budget:**

Total estimated project cost: \_\_\_\_\_

Grant amount: \_\_\_\_\_

Match amount: \_\_\_\_\_

**Indirect Cost Rate:**