

**SELF-HELP TECHNICAL ASSISTANCE GRANT  
AGREEMENT**

THIS GRANT AGREEMENT dated \_\_\_\_\_, 20\_\_\_\_, is between \_\_\_\_\_

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a nonprofit corporation (“Grantee”), organized and operating under

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(authorizing State statute)

and the United States of America acting through the Rural Housing Service (RHS), Department of Agriculture.

In consideration of financial assistance in the amount of \$ \_\_\_\_\_ (called “Grant Funds”) to be made available by RHS to Grantee under Section 523 (b) (1)(A) of the Housing Act of 1949 to be used in (specify area to be served) \_\_\_\_\_ for the purpose of providing a program of technical and supervisory assistance which will aid low-income families in carrying out mutual self-help housing efforts. Grantee will provide such a program in accordance with the terms of this Agreement and RHS regulations.

Terms of agreement:

Grantee agrees to comply with the applicable USDA General Terms and Conditions (GT&C) effective December 31, 2025, which are incorporated herein by reference available at: <https://tinyurl.com/ybfxr5a4>.

(a) This Agreement shall terminate \_\_\_\_\_ years from this date unless extended or sooner terminated and the Letter of Conditions Dated, if any.

(b) Grantee shall carry out the self-help housing activity described in the application docket which is attached to and made a part of this Agreement. Grantee will be bound by the conditions set forth in the docket, 7 CFR Part 1944, Subpart I, GT&C, and the further conditions set forth in this Agreement. If any of the conditions in the docket are inconsistent with those in the Agreement or Subpart I of Part 1944, the latter will govern. A waiver of any condition must be in writing and must be signed by an authorized representative of RHS.

(c) Grantee shall use grant funds only for the purposes and activities specified in RHS regulations and in the application docket approved by RHS including the approved budget. Any uses not provided for in the approved budget must be approved in writing by RHS in advance.

(d) If Grantee is a private nonprofit corporation, expenses charged for travel or per diem will not exceed the rates paid RHS employees for similar expenses. If Grantee is a public body, the rates will be those that are allowable under the customary practice in the government of which Grantee is a part; if none are customary, the RHS rates will be the maximum allowed.

(1) When there is reasonable evidence that Grantee has failed to comply with the terms of this Agreement, the State Director may determine Grantee as “high risk”. A “high risk” Grantee will be supervised to the extent necessary to protect the Government's interest and to help Grantee overcome the deficiencies.

(2) Grant termination will be in accordance with USDA GT&C, Section 9.2 and as follows:

(i) Termination for cause. This grant may be terminated in whole, or in part, 90 days after a Grantee has been classified as “high risk” if the State Director determines that Grantee has failed to correct previous deficiencies and is unlikely to correct such items if additional time is allowed.

(ii) Termination for convenience. RHS or Grantee may terminate the grant in whole, or in part, when both parties agree that the continuation of the project would not produce beneficial results commensurate with the further expenditure of funds. The two parties shall agree upon the termination conditions, including the effective date and, in case of partial termination, the portion to be terminated.

(3) To terminate a grant for cause, RHS shall promptly notify Grantee in writing of the determination and the reasons for and the effective date of the whole or partial termination. Grantee will be advised of its appeal rights under 7 CFR Part 11.

(e) An extension of this grant agreement may be approved by RHS provided in its opinion, the extension is justified and there is a likelihood that the grantee can accomplish the goals set out and approved in the application docket during the period of the extension.

(f) Grant funds may not be used to pay obligations incurred before the date of this Agreement without prior written approval from RHS. Grantee will not obligate grant funds after the grant termination or completion date.

(g) Results of the program assisted by grant funds may be published by Grantee without prior review by RHS, provided that such publications acknowledge the support provided by funds pursuant to the provisions of Title V of the Housing Act of 1949, 42 U.S.C. 1471, et seq., and that copies of each such publication are furnished to the local representative of RHS.

(h) Grantee certifies that no person or organization has been employed or retained to solicit or secure this grant for a commission, percentage, brokerage, or contingent fee.

(i) It is understood and agreed by Grantee that any assistance granted under this Agreement will be administered subject to the limitations of Title V of the Housing Act of 1949 as amended, 42 USC 1471 et seq., and related regulations, and that rights granted to RHS in this Agreement or elsewhere may be exercised by it in its sole discretion to carry out the purposes of the assistance, and protect RHS’s financial interest.

(j) Grantee will maintain a code or standards of conduct which will govern the performance of its officers, employees, or agents. Grantee's officers, employees, or agents will neither solicit nor accept gratuities, favors, or anything of monetary value from suppliers, contractors, or others doing business with the grantee. To the extent permissible by State or local law, rules, or regulations such standards will provide for penalties, sanctions, or other disciplinary actions to be taken for violations of such standards.

(k) Grantee shall not hire or permit to be hired any person in a staff position or as a participant if that person or a member of that person's immediate household is employed in an administrative capacity by the organization, unless waived by the State Director. (For the purpose of this section, the term “household” means all persons sharing the same dwelling, whether related or not).

(1) Grantee's board members or employees shall not directly or indirectly participate, for financial gain, in any transactions involving the organization or the participating families. This includes activities such as selling real estate, building material, supplies, and services.

By \_\_\_\_\_  
(Signature)

By \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)  
GRANTEE

\_\_\_\_\_  
(Title)  
RURAL HOUSING SERVICE