**AGRICULTURE INNOVATION CENTER PROGRAM**

**BOARD OF DIRECTORS VERIFICATION LETTER – ORGANIZATION**

**(must be printed on the organization’s letterhead)**

[DATE]

[CENTER ADDRESS]

Dear [CENTER REPRESENTATIVE]:

I am writing to confirm that [BOD REPRESENTATIVE NAME] will be representing the [ORGANIZATION NAME] on the [CENTER NAME]’s Board of Directors, as of [DATE]. We have reviewed [BOD REPRESENTATIVE’S NAME]’s participation on the Board and have determined that the participation is in compliance with our policies and procedures and does not pose a conflict of interest for our organization.

Sincerely,

[SIGNATURE]

[NAME OF PERSON SIGNING]

[TITLE OF PERSON SIGNING]

*(can’t be the same person as the one who is going to be on the Center’s BOD)*