

Sample Tenant Emergency Preparedness Notice – (provided for your convenience)

TO: All RD Multifamily Housing Tenants of Potential Disaster Area

FROM: Management Company Name

SUBJECT: Reminder of Procedures in the Event of a Disaster Event

Rural Development (RD) has notified us of a potential major disaster event in your area.

Preparedness is vital when disasters occur. In preparation for possible storm damage, we ask tenants located in the storm's path to review your emergency procedures and make necessary plans.

For this disaster event, the emergency contact information for our company is:

Name:

Phone:

Email:

Please provide us with your current emergency contact information. This information will be used by us to maintain contact with you in the event you need to evacuate the property, or if there is damage to the property you live in.

Tenant Name:

Phone:

Email:

Alternative Person of Contact (Emergency Contact):

Emergency Contact Phone:

Emergency Contact Email:

If I must evacuate, I have a temporary location to live? _____ Yes _____ No

Address:

If you do not have a temporary location to relocate to, emergency shelter may be located through the American Red Cross or Salvation Army.

To locate options by zip code visit the American Red Cross, or Salvation Army, or by texting SHELTER and your zip code (for example, “SHELTER 01234”) to 4FEMA (43362). For Spanish text REFUGIO and your zip code. (Standard text message rates apply.) You can also download the FEMA Mobile App to find open shelters.

RESOURCES FOR TENANTS:

RD Resources for tenants after a disaster:

Letter of Priority Entitlement (LOPE letter), is available for current USDA RD multifamily tenants displaced by natural disaster. A LOPE allows the household to apply for housing in properties financed by USDA Rural Development or the U.S. Department of Housing and Urban Development (HUD). Tenants with LOPEs may receive priority placement in vacant units and may be move to the top of the waitlist for RD-financed multifamily properties. A LOPE is good at USDA and HUD properties anywhere in the United States or its territories.

To request a LOPE, notify RD servicing staff at: _____

The Priority Housing Access for Displaced Households Factsheet is available to provide tenants at <https://www.rd.usda.gov/factsheet/priority-housing-access-displaced-households>

Federal Emergency Management Agency (FEMA):

FEMA may provide financial and direct services to eligible individuals and households affected by a disaster. Additional information is located here.

What Kind of Help Do You Need?

I Need Immediate Assistance

Disaster assistance partners can provide help with immediate needs FEMA is not authorized to provide.

§ Emergency Medical Assistance: Please dial 9-1-1. § Emergency Shelter: Locate options by zip code by visiting the American Red Cross, or Salvation Army, or by texting SHELTER and your zip code (for example, “SHELTER 01234”) to 4FEMA

(43362). For Spanish text REFUGIO and your zip code. (Standard text message rates apply.) You can also download the FEMA Mobile App to find open shelters.

§ Immediate Needs: Contact your local emergency management agency for help. The FEMA Helpline (1-800-621-3362 / TTY (800) 462-7585) may be able to provide additional referrals.