

**Checklist/Cover Sheet for Enrollment
Advanced Biofuel Payment Program**
(CFDA) Number 10.867

(Tab application packet in the order shown below, with this Checklist/Cover Sheet on top)

<input type="checkbox"/>	<p>(1) Form RD 4288-1, “Advanced Biofuel Payment Program Annual Application (Active producers or those who expect to produce eligible advanced biofuel during October 1-September 30, must complete an annual application form noting each type of fuel to be produced during the sign-up period)</p>
	<p><input type="checkbox"/> (iii) A Dun and Bradstreet Universal Numbering System (DUNS) number is required, unless the applicant is an individual</p> <p>A DUNS number can be obtained at no cost via a toll-free request line at 1-866-705-5711 or online at http://fedgov.dnb.com/webform.</p> <p><input type="checkbox"/> You must also register the DUNS# at www.sam.gov. Include CAGE code & expiration date.</p>
<input type="checkbox"/>	<p>(2) Certifications (must be completed & provided by an accredited independent third party)</p>
	<p>(i) Alcohol. For Alcohol Producers with authority from ATF to produce Alcohol, copies of either:</p> <p><input type="checkbox"/> (A) The Alcohol Fuel Producers Permit (ATF F 5110.74), or</p> <p><input type="checkbox"/> (B) The registration of Distilled Spirits Plant (ATF F 5110.41) and Operating Permit (ATF F 5110.23)</p>
	<p>(ii) Hydrous ethanol. If the Advanced Biofuel Producer entering into this agreement is:</p>
	<p><input type="checkbox"/> (A) The hydrous Ethanol Producer</p> <p style="margin-left: 20px;"><input type="checkbox"/> An affidavit, acceptable to the Agency, from the distiller stating that the:</p> <p style="margin-left: 40px;"><input type="checkbox"/> (1) Applicable hydrous Ethanol produced is distilled and denatured for fuel use according to ATF requirements, and</p> <p style="margin-left: 40px;"><input type="checkbox"/> (2) Distiller will not include the applicable Ethanol in any payment requests that the distiller may make under this program.</p>
	<p><input type="checkbox"/> (B) The distiller that upgrades hydrous Ethanol to anhydrous ethyl Alcohol</p> <p style="margin-left: 20px;"><input type="checkbox"/> An affidavit, acceptable to the Agency, from the hydrous Ethanol Producer stating that the hydrous Ethanol Producer will not include the applicable Ethanol in any payment requests that may be made under this program.</p> <p style="margin-left: 40px; font-size: small;">Note: For hydrous ethanol that is upgraded by another distiller to anhydrous ethyl alcohol, the increased ethanol production is eligible for payment one time only.</p>
	<p>(iii) Biodiesel, biomass-based diesel, and liquid hydrocarbons derived from biomass.</p>
	<p><input type="checkbox"/> Certification that the producer, the Advanced Biofuel facility, and the Biofuel meet the definition, registration requirements as applicable under Energy Independence and Security Act, Clean Air Act, Environmental Protection Agency, Internal Revenue Service, and quality requirements per applicable ASTM International standards and commercially acceptable quality standards of the local market.</p>

<input type="checkbox"/>	Renewable Identification Number (RIN) If a Renewable Identification Number has been established, the advanced biofuel producer shall also provide documentation of the most recent Renewable Identification Number for a typical gallon of each type of advanced biofuel produced.
(iv) Gaseous Advanced Biofuel (includes fuel sold in gaseous state or converted to electricity)	
<input type="checkbox"/>	Third party certification that the Biofuel meets commercially acceptable pipeline quality standards of the local market, that the flow meters used to determine the quantity of advanced biofuel produced are industry standard and properly calibrated by a third-party professional; and that the readings have been taken by a qualified individual.
(v) Woody Biomass Feedstock	
<input type="checkbox"/>	If the feedstock is from National Forest System land or public lands, provide documentation that feedstock cannot be used as a higher value wood-based product. OR
<input type="checkbox"/>	N/A, feedstock is not from National Forest System land or public lands.
<input type="checkbox"/>	(3) RD Instruction 1940–Q, Exhibit A–1, “Certification for Contracts, Grants & Loans”
<input type="checkbox"/>	(4) SF–LLL, “Disclosure of Lobbying Activities”
<input type="checkbox"/>	(5) RD 400–4, “Assurance Agreement”
(6) SF 3881 ACH Enrollment	
<input type="checkbox"/>	<p>(6) Supporting Documentation:</p> <p>Each advanced biofuel producer participating in the program for the first time must submit documentation to support the actual production and capacity reported in the enrollment application. <i>*The agency reserves the right to ask for additional supporting documentation from previous participants as needed to determine incremental payments or size of facility</i></p> <p>Such documentation includes, but is not limited to:</p> <p><input type="checkbox"/> (i) Historical production data (previous fiscal year October 1-September 30)</p> <p><input type="checkbox"/> (ii) Previous year refining capacity based on all of the advanced biofuel facilities in which the producer has 50% or more ownership.</p>

- You must enroll by **October 31** to be considered for Fiscal Year funding.

- Applications should be submitted to:

USDA Rural Development
Attn:

or email to: