

Checklist for Online Application System

Higher Blends Infrastructure Incentive Program (HBIIP)

Catalog of Federal Domestic Assistance (CFDA) Number 10.754

- The HBIIP application window:
 - **Opens** for 90 days beginning 8/23/2022.
 - **Closes** at 4:30 pm Eastern, 11/21/2022.

- Register the applicant entity at www.sam.gov to obtain a Unique Entity Identifier (UEI) and expiration date. Include the UEI and expiration date as part of a complete application.
 - SAM User Guides are available at - <https://sam.gov/content/help>.
 - Additional assistance is available through the Federal Service Desk at <https://fsd.gov/fsd-gov/home.do>.

- Create a USDA E-Authentication Customer Account, <https://www.eauth.usda.gov>. Level 2 access is required.
 - Information on how to complete a registration and how to verify an identity can be found at <https://www.eauth.usda.gov/eauth/b/usda/faq>.

- A Company may request access to *HBIIP Online Application System* by emailing a written request and a completed [HBIIP Online Access Request](#) to HigherBlendsGrants-access@usda.gov.
 - Please allow at least one week for its processing.

- Upon approval, a Company's authorized/rightful users will each receive an email from, RD.AdminAppsSupport@usda.gov, with the URL <https://higherblendsgrants-apply.rd.usda.gov> and instructions to access the system.
 - Copy the URL and paste it into the address bar of a **Google Chrome** internet browser and hit enter.
 - Bookmark the URL for future use.
 - **NOTE:** *Please check your Spam folder if you do not receive an email as expected.*
- Additional instructions can be found in the **HBIIP Online Application Instructions and Users Guide**
- [Preliminary Environmental Information Survey](#) and supporting documentation, including detailed project description, required maps, and indication of where equipment will be located, can be emailed to HigherBlendsGrants-access@usda.gov.
- Additional Resources:
 - [Single Point of Contact List for Executive Order 12372 Requirements](#) (7.3.1)
 - [Dispensers and Fueling Equipment Reference Guide](#) (7.5.6 and 7.5.7)
 - [HBIIP Project Technical Report Guide](#) (7.8)
 - [Environmental Review Documents Guide](#) (7.8)
 - [Preliminary Environmental Information Survey](#) (7.8)
 - [Matching Funds Verification/Certification Guide](#) (7.7.2 and 7.8)
 - [SF 424D - Assurances - Construction Programs](#) and [Instructions](#) (7.8)