

ALTERNATIVE MPPEP APPLICATION SUBMISSION INSTRUCTIONS

We are aware of issues with SAM.gov impacting the timely completion of SAM registration.

Please continue your efforts to complete SAM registration: it is still an application requirement. However, we do not want this issue to be a barrier to applying for the Meat and Poultry Processing Expansion Program (MPPEP).

Therefore, applicants who cannot successfully complete their SAM registration by **May 11, 2022**, but who otherwise have a **complete application** (as described in the MPPEP application checklist available at this link: <https://go.usa.gov/xuVWq>), can provide Rural Development their complete application **AND** documentation of their attempts to complete SAM registration.

Submit all necessary documents by email to MPPEP@USDA.GOV.

- All file attachments must be sent as Portable Document Format (PDF)
- Applicants must attach documentation of their attempts to complete SAM registration.
- Encrypt or password protect all emailed documents, and provide the password(s) in a separate email.
- There is a 20 megabyte (MB) maximum file size for email attachments. If necessary, send multiple emails.
- Emailed application materials must be received by 11:59 p.m. Eastern, May 11, 2022.
- Please note that successful SAM registration with an active Unique Entity Identifier (UEI) is required prior to obligation and must be maintained throughout the MPPEP award's period of performance.