

Request for Adding or Removing a Security Administrator SFH Guarantee Loan Program GUS LTE

This request is to:

1. Add a Security Administrator user; or
2. Remove a Security Administrator role

This form is utilized by lenders with an existing user agreement for GUS LTE. If the lender does not have a current system user agreement, then one must be completed by the lender and submitted to USDA Rural Development for approval. See the [GUS Lender Test Environment](#) for the process to gain access to GUS LTE.

Once the below form is completed and signed by a duly authorized officer (a person with the signatory authority to bind the organization to contractual agreements) of the company, the agreement may be sent in electronic format (scanned or imaged document) to SFHGSystemIntegration@usda.gov. If establishing a new role or updating a role, the user will be notified by a system generated email once the user's role is established/updated.

GUS LTE is accessed from <https://usdalinc-le.cert.sc.egov.usda.gov/RHShome.do>

