PROCEDURE NOTICE

RD MANUAL CHANGES

INSERT RD INS 440.1 (WSAL) INTEREST RATES, AMORTIZATION, GUARANTEE FEE, ANNUAL CHARGE, AND FIXED PERIOD. This Instruction is partially revised as follows:

Exhibit B is partially revised to update the Treasury Judgement rate and the effective date of May 1, 2021.

REMOVE Exhibit B: Pages 1 & 2 (Rev 17). Exhibit B: Pages 1 & 2 (Rev 18).

INSERT RD INS 2006-QQ (WSAL) RURAL DEVELOPMENT PHYSICAL SECURITY – KEY CONTROL dated 04-29-21. This Instruction is issued to identify procedures to establish and maintain an effective key control program for each RD office. An effective key control program minimizes the possibility of unauthorized access to a facility and assets. Possession of keys, combinations or other access control devices, represent primary authorization for an individual to enter a facility or have access to a particular asset. Possession of keys, combinations and access control cards by unauthorized individuals severely affects security and neutralizes the primary purpose of an access control program.

INSERT Pages 1 thru 3;
Exhibits A thru D.

NO SPECIAL PROCEDURE NOTICE RELEASED.

NO ADMINISTRATIVE NOTICES RELEASED.

READ PROCEDURE – DISCUSS IN STAFF CONFERENCE – KEEP PROCEDURE MANUAL UP TO DATE