

U.S. DEPARTMENT OF AGRICULTURE
RURAL DEVELOPMENT
Washington, D.C 20250

MANUAL ISSUE No.
WSAL PN 561
DATE
March 28, 2022

PROCEDURE NOTICE

RD MANUAL CHANGES

INSERT RD INS 1944-I (WSAL)

SELF-HELP TECHNICAL ASSISTANCE GRANTS

This Instruction is partially revised as follows:

- Table of Contents is revised to update the title to Exhibit G and I;
- § 1944.407(e), is removed to coincide with the 7 CFR 1944, Subpart I;
- § 1944.410(e), is revised to remove the reference to Exhibit ;
- § 1944.411(f), added language to advise that SF-424B, "Assurance-Non-Construction Programs," will no longer be collected in the application docket. Amongst other government-wide forms, SF-424B will be signed in the System for Award Management (SAM);
- §1944.412, added the requirement to use the Electronic Customer File (ECF) system;
- §1944.415 (c), added direction for State Director approved grant requests (\$300,000 or less) funded by the National Office, including executing Form RD 1940-1, "Request for Obligation of Funds";
- §1944.420 (e), included additional instructions for extension or revision to the grant agreement, including reference to the new Exhibit I, "Grant Amendment Request Checklist". Created (f), (g), and (h) on the topic of extension and revision requirements;
- Exhibit A, paragraph (i) is revised to coincide with 7 CFR 1944, Subpart I;
- Exhibit G, title revised from "Application Processing Checklist" to "Self-Help Application Processing Checklist New Construction and Rehabilitation" and this Exhibit is modified to remove forms now collected in SAM, and was combined with the previous Exhibit I entitled "Application Processing Checklist - Rehabilitation";
- Exhibit I is renamed and updated to "Self-Help Grant Amendment Processing Checklist"; and
- Exhibit P was revised to update the allowable uses of the de minimis rate and to remove outdated information from 2017.

REMOVE

Table of Contents: Page 3;
Pgs 7 & 8 (Rev 5), 11 & 12 (Rev 2),
13 & 14 (Rev 2), 15 & 16 (Rev 1),
16A, 21 & 22 (Rev 2), 22A,
Exhibit A: Pages 3 & 4; and
Exhibits G, I, J and P.

INSERT

Table of Contents: [Page 3 \(Rev 1\)](#);
[Pages 7 & 8 \(Rev 6\)](#), [11 & 12 \(Rev 3\)](#),
[13 & 14 \(Rev 3\)](#), [15 & 16 \(Rev 2\)](#),
[16A \(Rev 1\)](#), [16B added](#), [21 & 22 \(Rev 3\)](#),
[22A \(Rev 1\)](#) and [22B added](#);
Exhibit A: [Pages 3 & 4 \(Rev1\)](#);
[Exhibits G, I, J and P revised 3-28-22.](#)

NO SPECIAL PROCEDURE NOTICE RELEASED.

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