

## PROCEDURE NOTICE

### RD MANUAL CHANGES

INSERT RD INS 440.1  
(WSAL)

**INTEREST RATES, AMORTIZATION,  
GUARANTEE FEE, ANNUAL CHARGE, AND  
FIXED PERIOD.** This Instruction is  
partially revised as follows:

Exhibit B is partially revised to update the Treasury Judgement rate and the effective date of October 1, 2022.

Exhibit B under the "Community and Business Program Loans" the "Water and Waste Disposal Loans (loans approved on or **before May 22, 2008**)" has been removed since WEP no longer have these loans.

REMOVE  
Exhibit B: Pages 1 & 2 (Rev 34).

INSERT  
Exhibit B: [Pages 1 & 2 \(Rev 35\)](#).

### RD HANDBOOK CHANGES

INSERT RD HB-1-3555  
(WSAL)

**SFH GUARANTEED LOAN PROGRAM TECHNICAL  
HANDBOOK.** This Handbook is partially revised.  
Specific revisions include:

The following updates were made to HB-1-3555, Chapter 4 to make minor grammatical and formatting changes, correct discrepancies, and provide clarification for easier understanding of guidance.

Paragraph 4.1-Introduction

Updated to state training will come from the Lender Partner Branch.

Paragraph 4.3-Maintain a Well-Trained Staff

Added that lenders will ensure that staff who utilize GUS will be up to date on mandatory trainings.

Paragraph 4.12 Additional Lender Responsibilities Upon Approval

Updated Guaranteed Underwriting System (GUS) to state lenders will utilize GUS due to mandatory GUS.

Updated Electronic Lender Loan Closing System, stated lender must submit closed loans electronically.

(CON.)

**RD HANDBOOK CHANGES****INSERT RD HB-1-3555 (Cont)**

Electronic Status Reporting, updated NFAOC to the Servicing Office.

Loss Mitigation and Loss Claims, Removed Property Disposition and stated servicers will utilize USDA LINC to submit loss mitigation and loss claims.

Post-Closing Lender Self Report: Changed Attachment 16-C to 16-B.

REMOVE

Chapter 4 dated 03-09-16:  
Pages 4-1 thru 4-8.

INSERT

Chapter 4 dated 03-09-16:  
[Pages 4-1 thru 4-8 revised 09-30-22.](#)

**INSERT RD HB-2-3560  
(WSAL)**

**MFH ASSET MANAGEMENT HANDBOOK.** This Handbook is partially revised. Specific revisions include:

To incorporate Administrative Notice 4814 published on January 18, 2017, "Implementation of 42 U.S.C. 14043e-11 of the Violence Against Women Reauthorization Act in Rural Development's Multi-Family Housing Programs," and the Unnumbered Letter "Ensuring Access to Safe Housing for Rural Development Tenants - Violence Against Women Reauthorization Act of 2013 published on November 23, 2020.

To include the new Attachment 6-K "Guide for Administering and Complying with the Violence Against Women Reauthorization Act of 2013" which will serve as the main guidance document for Multi-Family Housing staff.

REMOVE

Table of Contents:  
Pages 5 thru 16;  
Chapter 3 dated 02-24-05:  
Pages 3-9 thru 3-12, and  
Attachment 3-A: Pages 5 thru 7;  
Chapter 6 dated 02-24-05:  
Pages 6-13 & 6-14, 6-23 & 6-24,  
6-29 thru 6-40, 6-43 & 6-44,  
Attachment 6-E: Pages 1 & 2 and 5;  
Chapter 9 dated 02-24-05:  
Pages 9-1 & 9-2, 9-5 & 9-6

INSERT

Table of Contents:  
[Pages 5 thru 16 revised;](#)  
Chapter 3 dated 02-24-05:  
[Pages 3-9 thru 3-12 revised,](#) and  
Attachment 3-A: [Pages 5 thru 7;](#)  
Chapter 6 dated 02-24-05:  
[Pages 6-13 & 6-14, 6-23 & 6-24,](#)  
[6-29 thru 6-40, 6-43 & 6-44 revised,](#)  
Attachment 6-E: [Pages 1 & 2 and 5 revised;](#)  
[Attachment 6-K added;](#)  
Chapter 9 dated 02-24-05:  
[Pages 9-1 & 9-2, 9-5 & 9-6 and](#)  
[9-19 & 9-20 revised 09-30-22.](#)

SPECIAL PROCEDURE NOTICE RELEASED:

[SPECIAL PN dated 09-07-22.](#) DISTRIBUTION: WSAL.  
(RD Handbook HB-1-3565).