PROCEDURE NOTICE

RD MANUAL CHANGES

INSERT RD INS 1944-N HOUSING PRESERVATION GRANTS. This Instruction is revised as follows:

Exhibit C:
- Clarify Exhibit G procedures.
- Remove obsoleted Form AD-622.
- Update deobligation guidance per AN 4891 “Updates for Unliquidated Obligation Process” issued 01/13/2023.
- Update when RD Instruction 2000-FF is issued to applicants.

Exhibit H - to add review date, name and signature of reviewer.

Exhibit I:
- Move issuance of RD Instruction 2000-FF PMOA from the servicing to the preapplication section of the checklist.
- Clarify Exhibit G procedures.
- Remove obsoleted Form AD-622.
- Updated obligation guidance per RD AN 4891 ”Updates for Unliquidated Obligation Process” issued 01/13/2023.
- Included the Type Of Assistance (TOA) code for persistent poverty.
- Updated closing instructions.
- Updated grant closeout section to include the new Exhibit L template letters for grant closeout.

Exhibit K - to add review date, name and signature of reviewer.

Exhibit L - Templates” Exhibits L-6 and L-7 has been added to issue two grant closeout letter templates.

REMOVE
Exhibit C;
Exhibit H;
Exhibit I;
Exhibit K.

INSERT
Exhibit C revised;
Exhibit H revised;
Exhibit I revised;
Exhibit K revised;
Exhibit L-6 and L-7 added 06-09-23.

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