

PROCEDURE NOTICE

NOTICE

RD *
 (WSAL)

The following Instruction are partially revised due to the publication of the Final Rule entitled "[Rural Development Policy on Exclusion of Populations](#)" dated June 29, 2022.

<u>INS No.</u>	<u>REMOVE</u>	<u>INSERT</u>
1942-A	Pages 21 & 22 (Rev 2).	Pages 21 & 22 (Rev 3) .
1980-E	Pages 3 & 4 (Rev 4).	Pages 3 & 4 (Rev 5) .
3570-B	Pages 3 & 4.	Pages 3 & 4 (Rev 1) .
4274-D	Pages 3 & 4 (Rev 4).	Pages 3 & 4 (Rev 5) .
4279-B	Pages 3 & 4 (Rev 1).	Pages 3 & 4 (Rev 2) .
4279-C	Pages 11 & 12.	Pages 11 & 12 (Rev 1) .
4280-A	Pages 3 & 4 (Rev 1).	Pages 3 & 4 (Rev 2) .
4280-B	Pages 13 & 14.	Pages 13 & 14 (Rev 1) .
4280-D	Pages 5 & 6.	Pages 5 & 6 (Rev 1) .
4284-A	Pages 3 & 4.	Pages 3 & 4 (Rev 1) .
4288-A	Pages 3 & 4.	Pages 3 & 4 (Rev 1) .
4290-A	Pages 11 & 12.	Pages 11 & 12 (Rev 1) .
5001-A	Pages 21 & 22.	Pages 21 & 22 (Rev 1) .

(CON)

RD MANUAL CHANGES**INSERT RD INS 440.1
(WSAL)**

INTEREST RATES, AMORTIZATION, GUARANTEE FEE, ANNUAL CHARGE, AND FIXED PERIOD. This Instruction is partially revised as follows:

Exhibit B is partially revised to update the Treasury Judgement rate and the effective date of July 1, 2022.

REMOVE

Exhibit B: Pages 1 & 2 (Rev 31).

INSERT

Exhibit B: [Pages 1 & 2 \(Rev 32\)](#).

**INSERT RD INS 1944-N
(WSAL)**

HOUSING PRESERVATION GRANTS. This Instruction is partially revised as follows:

Exhibit C has been renamed and has been extensively modified to provide more technical instruction on the processing, review, selection and administration of the HPG program.

Exhibit H has been renamed and has been expanded to address items needed for ultimate recipient files and state file reviews.

Exhibit I "HPG Preapplication/Application Processing Checklist" has been created and is a guide for states to use to process HPG preapplications/applications.

Exhibit J "HPG Template Statement of Activities" has been created and is a guide for applicants to use to address the required statement of activities requirement.

Exhibit K "HPG Quarterly Report - Civil Rights Checklist" has been created and is a guide for the approval official to use to monitor grantee quarterly reports and civil rights requirements.

Exhibit L "Sample Letters" has been created to provide consistent communication to applicants along with review or appeal rights. Contains sample letters for incomplete, ineligible, unfunded, and selected preapplications along with a sample letter of conditions.

REMOVE

Table of Contents:

Pages 3;
Pages 7 & 8 (Rev 1),
19 & 20 (Rev 1), 25 & 26, 37 & 38
and 39 & 40 (Rev 1);
Exhibit A: Pages 3 & 4,
9 & 10 and 11 & 12;
Exhibits C and H;

INSERT

Table of Contents:

[Pages 3 \(Rev 1\) and 4 added;](#)
[Pages 7 & 8 \(Rev 2\),](#)
[19 & 20 \(Rev 2\), 25 & 26 \(Rev 1\),](#)
[37 & 38 \(Rev 1\) and 39 & 40 \(Rev 2\);](#)
Exhibit A: [Pages 3 & 4 \(Rev 1\),](#)
[9 & 10 \(Rev 1\) and 11 & 12 \(Rev 1\);](#)
[Exhibits C and H revised;](#)
[Exhibit I thru L added 07-11-22.](#)

(CON)

RD MANUAL CHANGES

**INSERT RD INS 1951-O
(WSAL)**

**SERVICING CASES WHERE UNAUTHORIZED LOAN(S)
OR OTHER FINANCIAL ASSISTANCE WAS RECEIVED-
COMMUNITY AND INSURED BUSINESS PROGRAMS.**

Exhibit B is partially revised to update

program interest rates, effective July 1, 2022.

REMOVE

Exhibit B: Pages 3 & 4 (Rev 16).

INSERT

Exhibit B: [Pages 3 & 4 \(Rev 17\)](#).

RD HANDBOOK CHANGES

**INSERT RD HB-1-3550
(WSAL)**

**DIRECT SINGLE FAMILY HOUSING LOANS
AND GRANTS FIELD OFFICE HANDBOOK.**

Chapter 7:

This handbook is partially revised to coincide with related updates to the Tax Service Fee schedule which runs annually from July 17 through June 16 of the following year based on the agreed contract price for loan originations establishing tax service. The specific revisions are outlined below.

Attachment 7-B, is revised to remove references to all prior obsolete Tax Service Fees and to provide the fee schedule effective July 17, 2022 - July 16, 2023 of \$91. Staff should utilize the Tax Service Fee schedule during this period when preparing disclosure information to applicants per TILA/RESPA requirements as part of the Loan Estimate and Closing Disclosure and to collect the appropriate fee at loan closing based on the contract agreement.

Appendix 4:

Appendix 4 is revised to include the July 1, 2022, interest rate for the Above-Moderate Single Family Housing non-program loans.

REMOVE

Chapter 7 dated 01-23-03:
Attachment 7-A: Pages 3 & 4,
Attachment 7-B; and
Appendix 4 dated 01-23-03:
Pages 1 thru 8.

INSERT

Chapter 7 dated 01-23-03:
Attachment 7-A: [Pages 3 & 4 revised](#),
[Attachment 7-B revised](#);
Appendix 4 dated 01-23-03:
[Pages 1 thru 9 revised 07-11-22](#).

RD HANDBOOK CHANGES

**INSERT RD HB-2-3550
(WSAL)**

**DIRECT SINGLE FAMILY HOUSING LOANS
AND GRANTS CUSTOMER SERVICE CENTER HANDBOOK.**

This Handbook is partially revised as follows:

Chapter 3:

To include the updated Tax Service Fee Schedule which extends through July 16, 2023.

REMOVE

Chapter 3 dated 05-27-98:
Attachment 3-B.

INSERT

Chapter 3 dated 05-27-98:
[Attachment 3-B revised 07-11-22.](#)

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